**Definition**

Accounts receivable aging (tabulated via an aged receivables report) is a periodic report that categorizes a company's accounts receivable according to the length of time an invoice has been outstanding. It is used as a gauge to determine the financial health of a company's customers.

Steps involved in BI Report Creation

● Create New data model

● Querying corresponding report

● If needed create parameters and List of Values/Bursting

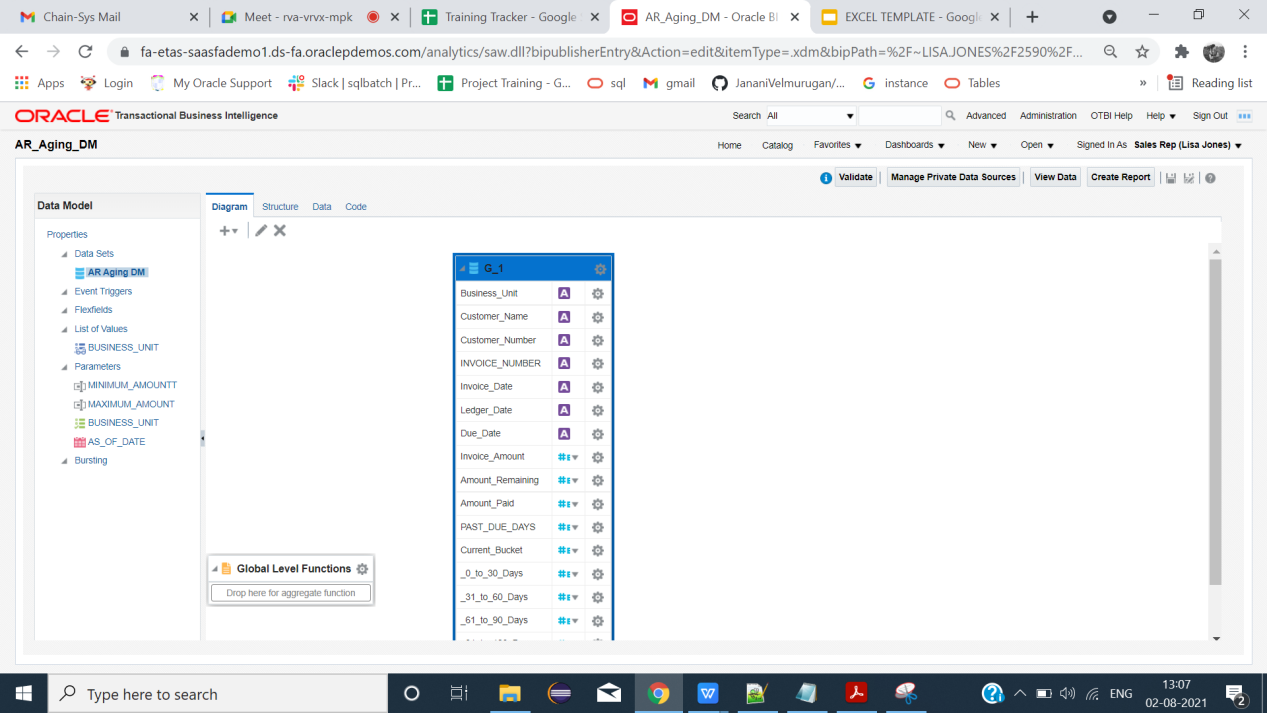
● Then view the data model in Table view

● Save the sample data and then save.

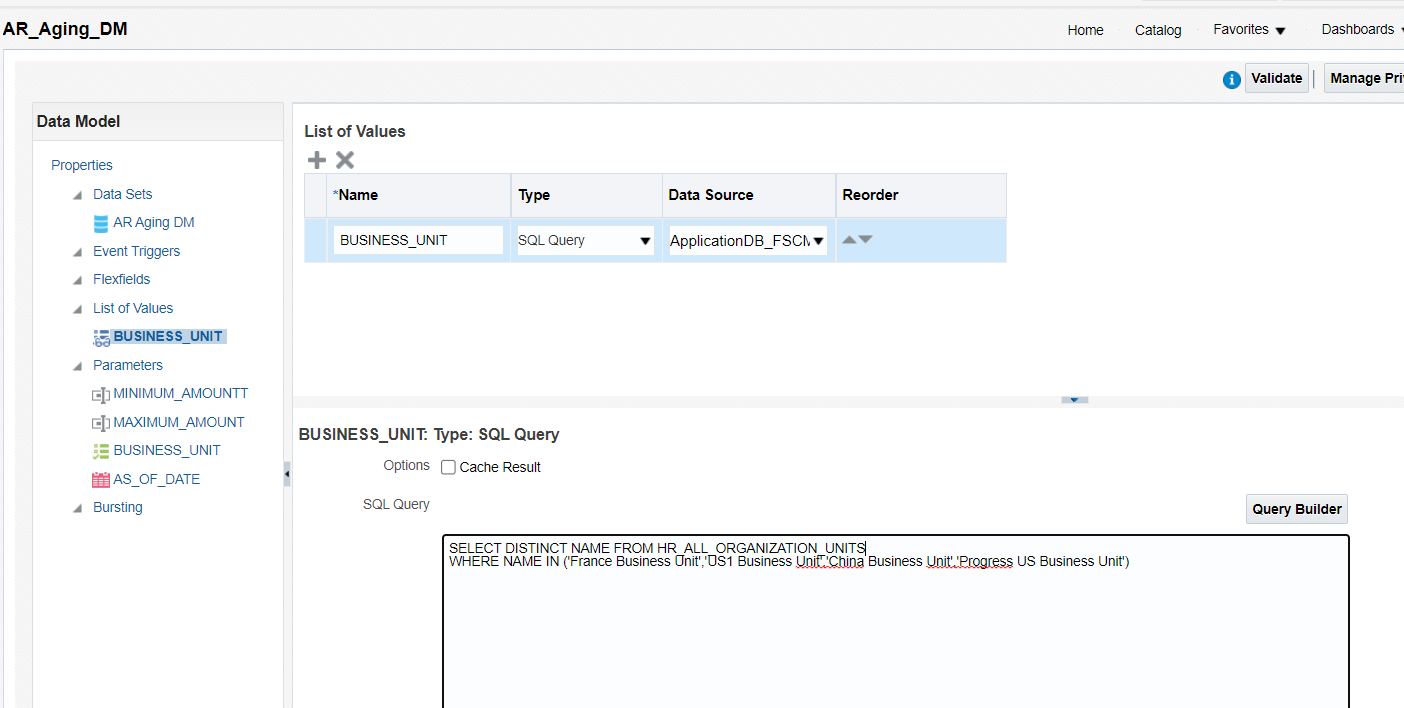
● Then export

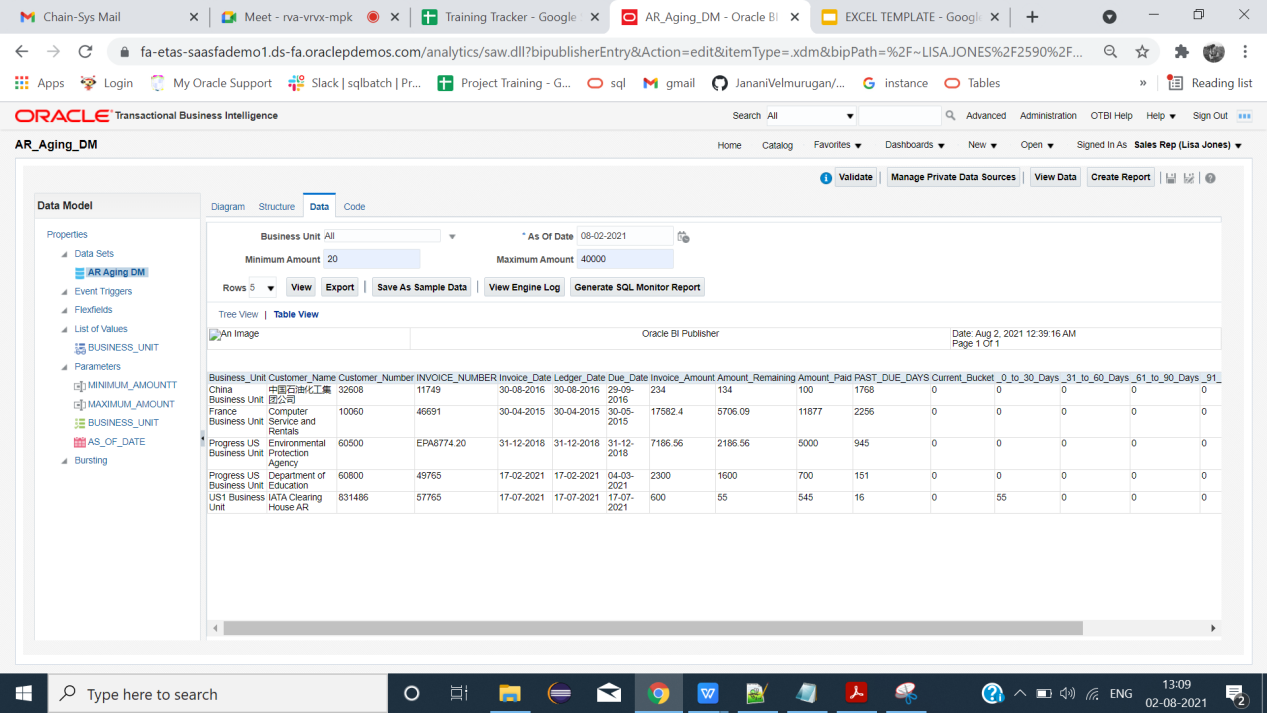
● XML file will be downloaded and save this xml file into chainsys folder

● Open that file in word remote desktop



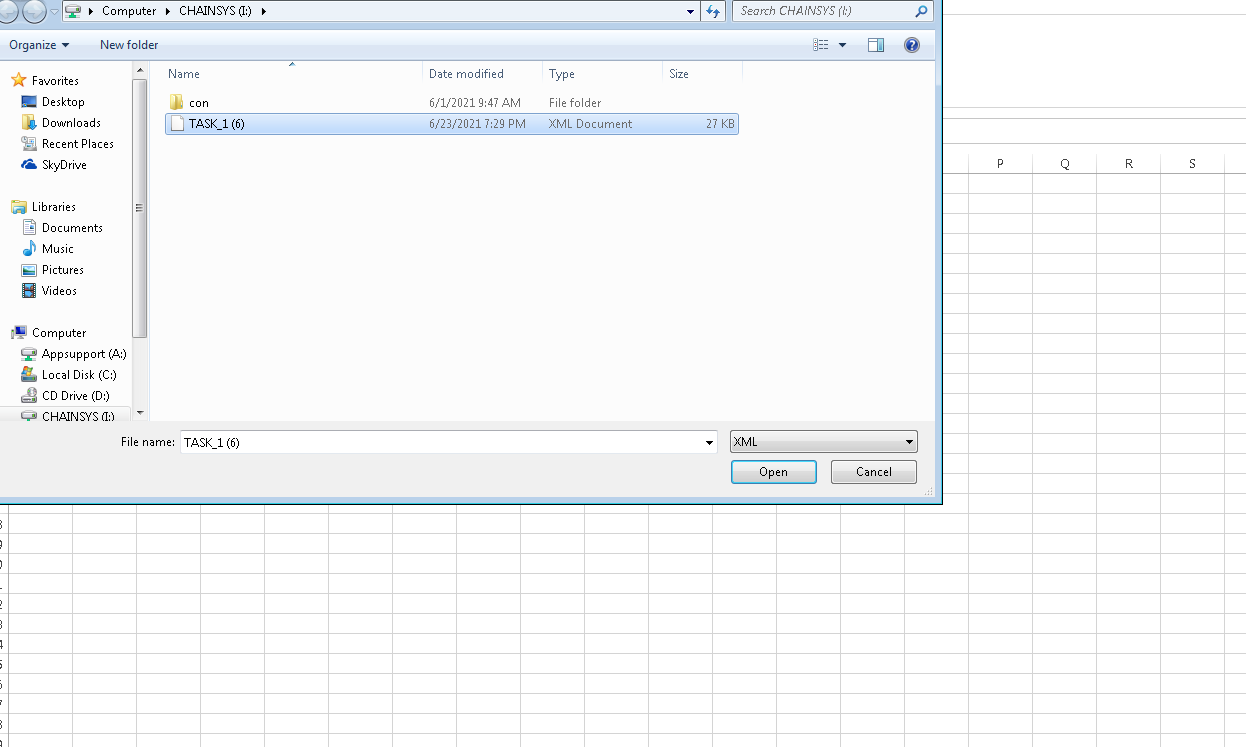
**LIST OF VALUES(LOV):**



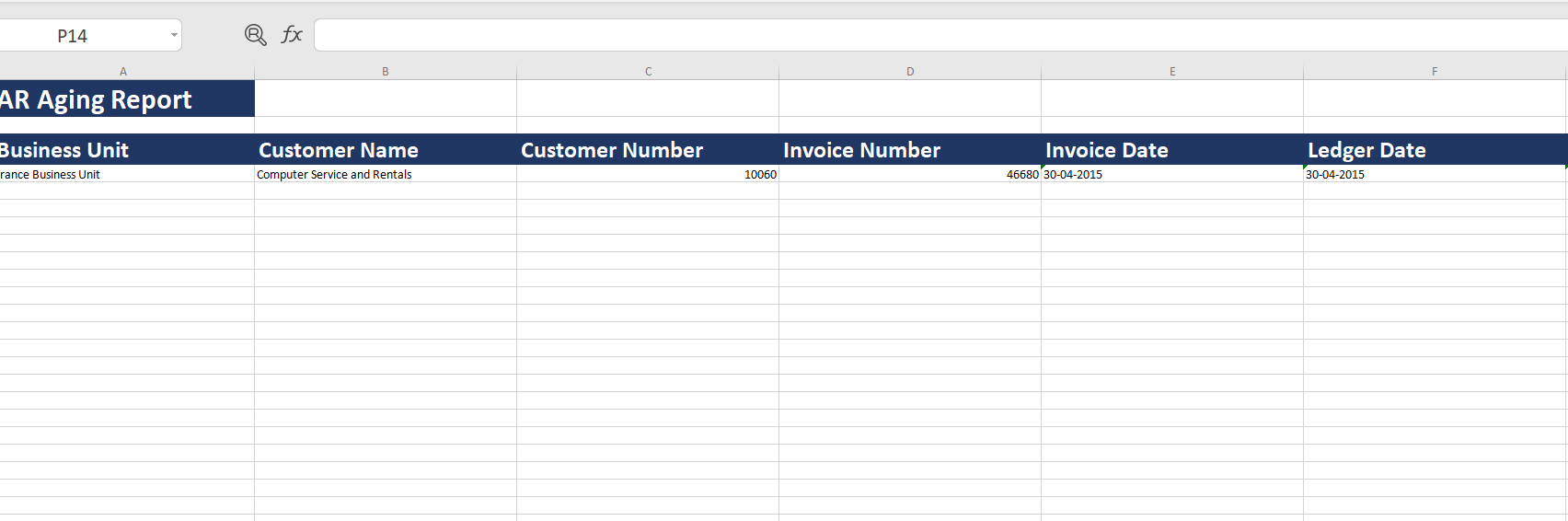


Steps Involved in Excel Template

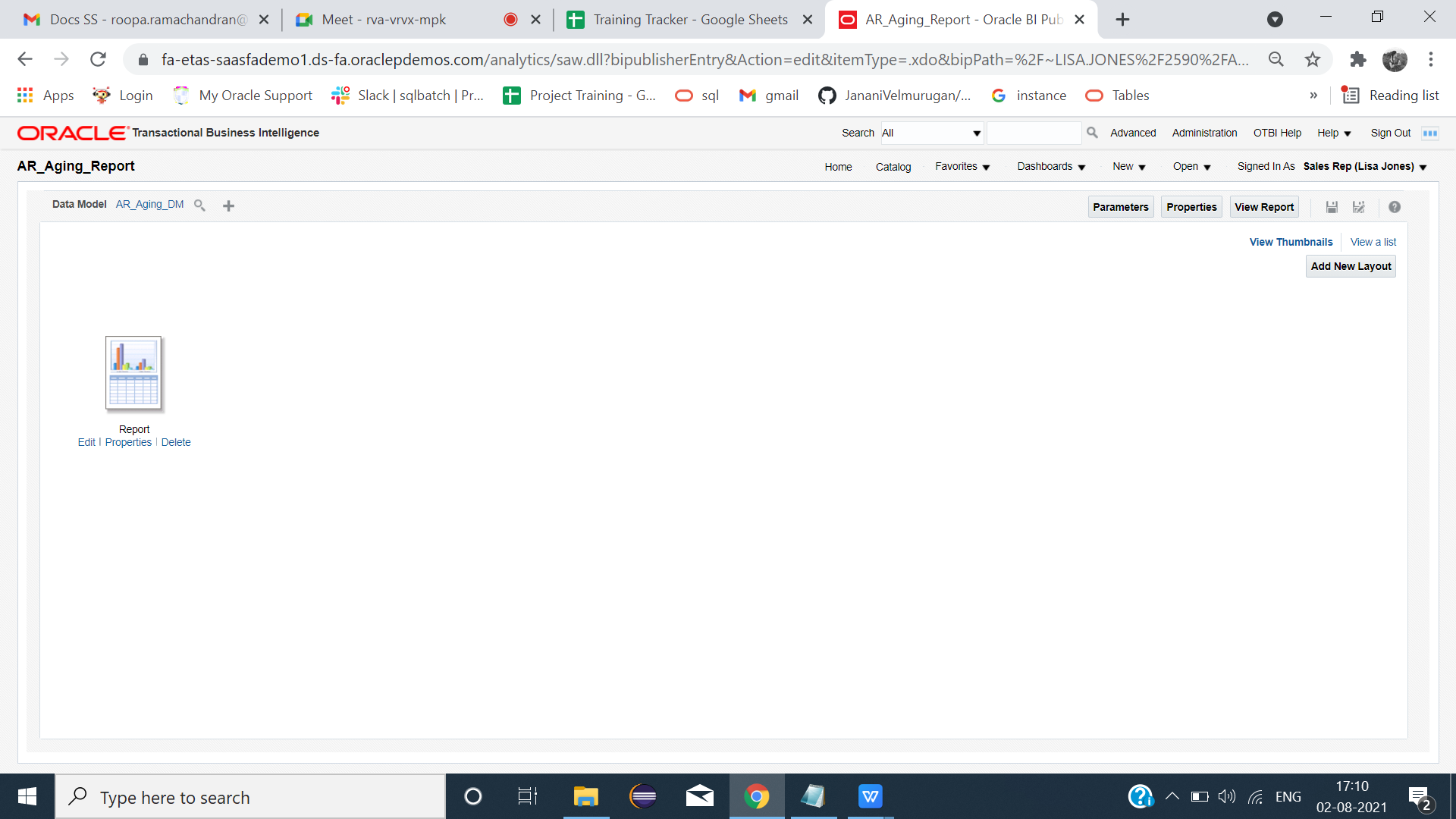
* Open new excel sheet
* Load the sample data
* Then click fields, after clicking Metadata(XDO\_METADATA) will be created.
* Unhide the METADATA by right clicking sheet1
* Create needed column names and insert the fields to its corresponding
* columns.
* Select the inserted fields and give repeating group.
* Then save in (excel 97-2003 workbook) format and click excel.

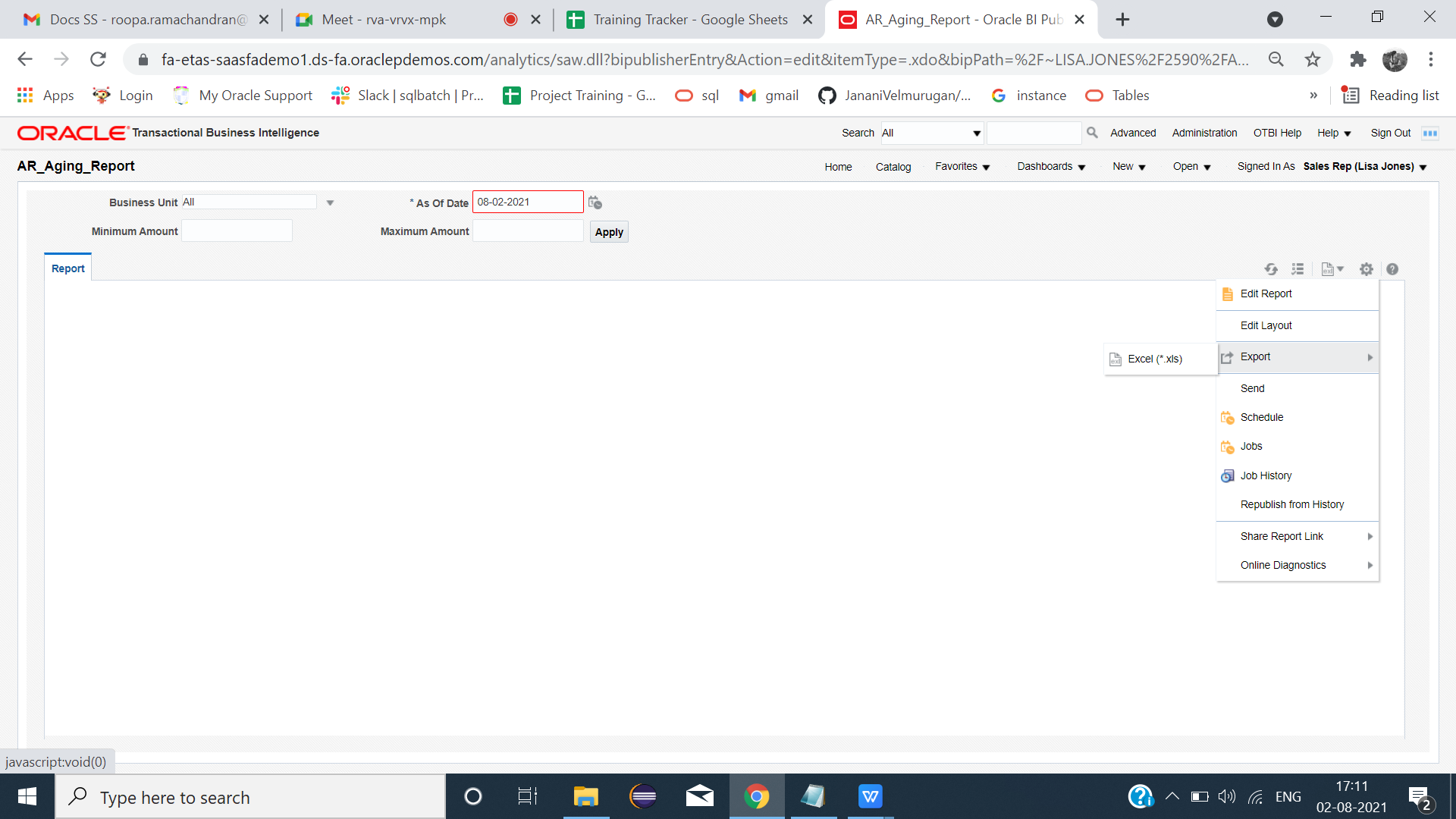


**Template:**



**Report Creation:**





**Report:**

